

# The Mascot Folder™

**FRONT COVER ARTWORK:** The Mascot Folder is printed with your school emblem, mascot, school photo, or whatever you wish. Email us your computer file to show what you want. You can e-mail it to [orders@schoolfolderfactory.com](mailto:orders@schoolfolderfactory.com) or upload your art on our website [www.schoolfolderfactory.com](http://www.schoolfolderfactory.com). Art that needs to be recreated to prepare for printing may incur an art charge.

**FLAPS:** Printed at no extra charge. You may pick from our stock items for the flaps {See Stock Items, Stock Flaps on our website}. You may also design your own flaps with information that will make your folders most useful to your needs at no extra charge.

**BACK COVER:** You can choose one of our stock back covers {see Stock Items, Stock Back Covers on our website} or design your own back cover at no additional charge for moderate typesetting.

**PREPARATION:** The preparation of final artwork from furnished sketch, computer file or similar copy is done at no additional charge for moderate artwork and typesetting. Extensive typesetting/artwork may incur a charge. Call for a quote if you have special requirements. A proof will be sent for your approval. Proofs can require up to 3 weeks in the summer months.

**DELIVERY:** "Off-Season" orders {September through May} are shipped within 7 to 10 days on exact repeats. New orders or changed orders ship within 10 to 15 days. Summer orders may require as much as six weeks because this is our heaviest production time. We encourage early ordering, with delivery on the date you specify {mark "not before/not after" after the "desired ship date" on your order form} Please note: Summer order delivery date must be at a time that the school office staff has returned on a **full time** basis.

**SHIPPING:** Shipping charges are available on our website. Please use the Quick Quote feature to get shipping prices.

**RUSH ORDERS AVAILABLE:** Call for charges.

**LAMINATION BENEFITS:** Laminating your folders will add to the life of the folder by adding durability. The lamination may lessen tears and creases also. Lamination also helps protect against fingerprints and dirt. (\* No extra charge for Lamination)

## ONE COLOR

QTY.	LOT PRICE	UNIT PRICE
* 100	275.00	2.750
* 250	335.00	1.340
* 500	435.00	0.870
* 750	565.00	0.753
* 1,000	675.00	0.675
1,500	850.00	0.567
2,000	1,055.00	0.528

Larger quantities call for pricing

## TWO COLORS

QTY.	LOT PRICE	UNIT PRICE
* 100	375.00	3.750
* 250	445.00	1.780
* 500	565.00	1.130
* 750	685.00	0.913
* 1,000	795.00	0.795
1,500	995.00	0.663
2,000	1,195.00	0.598

Larger quantities call for pricing

## FULL COLOR

QTY.	LOT PRICE	UNIT PRICE
* 100	375.00	3.750
* 250	445.00	1.780
* 500	565.00	1.130
* 750	685.00	0.913
* 1,000	795.00	0.795
1,500	995.00	0.663
2,000	1,195.00	0.598

Larger quantities call for pricing

**FILM LAMINATION: FREE GLOSS FILM LAMINATION FOR THE FIRST 1000 FOLDERS THEN JUST ADD .12 PER FOLDER AFTER 1000.**

**Give a special gift to your Students. We now offer Holiday Folders.**

Celebrate the upcoming holiday season with folders for your school.

This is also a great way to announce important information for the New Year.

Get local businesses to sponsor your school folder. A great way for them to promote themselves for the holiday shopping season.



Pick from these 4 great covers or design your own



## INK COLOR CHART

AVAILABLE STANDARD INK COLORS

BLACK	MEDIUM BLUE	DARK BLUE	ORANGE
MEDIUM RED	DARK RED	PURPLE	BLUE-PURPLE
MAROON	TEAL	MUSTARD	MEDIUM GREEN
DARK GREEN	YELLOW	GOLD	SILVER